



**For Board Use Only**

Date submitted at board meeting

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Approved      Declined

**Mill Creek Elementary School – Application for S.A.C. Funds**

This is a request for funds, from the Student Advisory Council (SAC) for Mill Creek Elementary School in Saint John’s County.

These funds, if available and approved, will be taken from SAC Funds after approval from the board.

\* This expenditure must be approved at a board meeting. You must be Present at Meeting and formally make your request.

Brief description of project/staff development opportunity: (please attach any information that may give more information.)

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Date of In-service (if applicable):

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Why is there a need for staff development (if applicable)?

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What school improvement goal does this project/staff development support?

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How will this benefit the students in your classroom?

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It is mandatory that if it this is a staff development workshop you are to share what you have learned with the staff. If so, how will you share what you have learned with other faculty members?

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Date requested		
Date needed		
Unit Qty (if applicable)		
Unit Cost (if applicable) \$		
Unit Total (if applicable) \$		\$0.00
Registration Qty (if applicable)		
Registration Cost (if applicable) \$		
Registration Total (if applicable) \$		\$0.00
Travel \$ per person (if applicable)		
Number of People		
Travel Cost Total(if applicable) \$		\$0.00
Subtotal \$		\$0.00
Applicable Taxes \$		
Grand Total \$		\$0.00

Requested by (if more than one person please list all names or Department)

\_\_\_\_\_

\_\_\_\_\_

Please Check your role       Teacher    Parent    Other \_\_\_\_\_

Payment Due By \_\_\_\_\_

Payment Made to \_\_\_\_\_

Who is leading the Initiative \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_



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Educational impact

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Additional comments

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Principal's Signature

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SAC Chair Signature