

SAC Meeting Notes

September 10, 2013

In attendance: Amanda Riedl, Gina Cirillo, Carolyn Ramsay, Tracy Peska, Donna Locke, Sam Gardner, Richard Booth, Scott Mitchell, Andrea Eberhard, Shannon Millican, Loreal Greathouse, Joe Purvis, Ken Roggan, Kristin Orr, Jo Saldana, Avita Beatty, Sharon Clark-absent, excused, Jessica Howell, Synethia Brown, Rhonda hammell, Richard Macias, Lin Biller, Jamara Washington, Andrea Eberhard

The meeting was opened and introductions of all members were given.

Returning SAC members approved minutes from the May meeting. Mr. Mitchell approved Mr. Roggen seconded.

Ms. Cirillo gave a quick overview of SAC- What we are/ what we do.

Mr. Purvis (Director of Transportation), our District Buddy, described his role on SAC. Primarily he is here to answer questions we may have from time to time. He provides insight from the district when needed. His position is non-voting.

Mrs. Ramsay explained the 5 STAR school award. Mrs. Beatty agreed to be the person in charge and will attend a training meeting at the district. She will work with Pam Harris in the front office to compile the evidence needed that shows Mill Creek has met all 5 Star requirements.

Mrs. Ramsay introduced Mrs. Riedl

Ms. Cirillo explained SAC news. Mr. Roggen will do SAC news. SAC News is a quick article for the Mustang Messenger to keep parents informed of what SAC is and what our role is in the school community.

Ms. Cirillo introduced Mrs. Eberhard

Ms. Cirillo explained all expenses from last in an overview of the budget process. The year ended with \$18,634.57. At the end of October, the district will have provided Mrs. Richards with the actual budget amounts. Ms. Cirillo explained that SAC would prefer a parent member be the treasurer and meet with Mrs. Richards prior to our monthly meeting to balance our budget and present the treasurer's report at our meetings. Mrs. Hamel, a new parent member, volunteered for this position. Thank you Mrs. Hamel!

Mrs. Lin Biller, from the district office, gave an overview of the district attendance policy. If there is an attendance issue she must receive the packet from the school before she can start a case. She explained truancy process. Mrs. Riedl explained MCE had one of the highest absentee rates in the county. After 5 days letter sent home/ teacher phone

calls will be made after 3 days/ attendance team meets every 2 weeks. Mrs. Riedl explained our attendance rewards. Parent note excuses anything up to 15 days.

The School Improvement Plan Draft review was given by Mrs. Riedl. She went over MCE reading, math and attendance goals within the SIP.

Mrs. Ramsay: explained meeting dates as last Tuesday of month (8 meetings per year are required.) We schedule nine knowing we may not need all of the meetings. A quorum must be met so that voting can ensue at meetings. Please let Mrs. Ramsay or Ms. Cirillo know at least three days prior to a meeting, if possible, that you can't make a meeting. Thank you!

Mrs. Riedl explained request for funds to send teachers to Lucy Calkins Writing Conference in Jacksonville (2nd-5th grade) Mr. Roggen made a motion to approve and Mr. Booth seconded. All were in favor of the motions to approve.

Mrs. Cirillo asked for an alternate SAC member. This position must attend all meetings and has no voting rights, but will move to a voting member in the event a voting member must step down for any reason.

Meeting was adjourned at 5:00pm.